

Tree Yard Sales Support

Are We're looking for a hands-on, detail-oriented team member to join our tree yard operations. This role bridges the gap between sales and field operations, ensuring customer orders are allocated accurately and processed efficiently across our 100+ acre nursery.

If you enjoy working outdoors, solving problems, and being part of a fast-moving team, this role offers an incredible opportunity to grow with a respected West Michigan company.

What You'll Do

- Allocate and prepare tree orders (B&B and container) for customer pickup or delivery
- Maintain accurate inventory records across our 100+ acre yard
- Inspect and tag tree material to ensure top quality before shipment
- Communicate with sales staff on availability, substitutions, and order updates
- Assist customers during visits — guiding them through the yard and answering questions
- Collaborate with operations to ensure smooth logistics and timely shipments
- Identify and resolve any inventory or order discrepancies proactively
- Effectively communicate with customers.

Qualifications

- Comfortable working outdoors in **all** weather conditions
- Strong attention to detail and organizational skills
- Excellent communication and teamwork abilities
- Excellent interpersonal, presentation and relationship building skills
- Problem-solving mindset and ability to work independently
- Basic understanding of trees, shrubs, and horticultural terms (training provided)
- Spanish language skills are a plus



Why Great Lakes?

Established in 2002, Great Lakes is a growing company headquartered in Cedar Springs, Michigan. We specialize in wholesale sales to the landscape trade. With 5 locations across Michigan, we grow, stock and direct ship plant and hardscape material including trees, shrubs, perennials, natural stone, concrete products, and more.

We are a successful company with a proven record for growth and expansion. With that comes the opportunity to advance. A motivated person can make GLLS a place to have a rewarding career. Come grow with us!

Tree Yard Sales Support, continued

Company Culture & Benefits

Core Values

- Passion
- Integrity
- Hard Work
- Customer Service
- Honesty
- Teamwork

Core Focus

Provide great products and service while building strong relationships with customers, vendors, and employees.

What We Offer

- Competitive pay based on experience
- Full-time, year-round employment (Monday-Friday)
- Blue Care Network health insurance
- Matching 401(k) plan
- Paid holidays and vacation time

Job Schedule/ Compensation

This is a full-time position. Pay based on experience

Ready to Join Our Team?

Choose how you would like to apply:

Online:

- Click the button below to access our application.
- Complete the application and email it (along with your resume and cover letter) to: info@greatlakeslandscapesupply.com

In Person:

- Stop into our main office at 15200 Cedar Springs Ave, Cedar Springs to complete an application.
- Be sure to bring a copy of your resume and cover letter.